**Cooperative Group Role Cards**



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| **LEADER**    Makes sure that every voice is heard    Focuses work around the learning task    *Sound bites:*   * *Let’s hear from \_\_\_\_ next.”* * *“That’s interesting, but let’s get back to our task.”* | **RECORDER**    Compiles group members’ ideas on collaborative graphic organizer    Writes on the board for the whole class to see during the presentation    *Sound bites:*   * *“I think I heard you say\_\_\_\_\_\_\_\_; is that right?”* * *“How would you like me to write this?”* |
| **TIME KEEPER**    Encourages the group to stay on task    Announces when time is halfway throughand when time is nearly up    *Sound bite:*  • *"We only have five minutes left. Let’s see if we can wrap up by then.”* | **PRESENTER**    Presents the group’s finished work to the class    *Sound bite:*  • *“How would you like this to sound?”* |
| **ERRAND MONITOR**    Briefly leaves the group to get supplies or to request help from the teacher when group members agree that they do not have the resources to solve the problem.    *Sound bites:*   * “*Do you think it’s time to ask the teacher for help?* * *“I’ll get an extra graphic organizer from the*   *shelf.”* |  |
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